

**CHAMBER OF COMMERCE OF SANDUSKY COUNTY  
AMBASSADORS  
COMMITTEE RULES**

**PURPOSE:**

To act as official representatives of the Chamber at special events (to include ribbon cuttings, ground breakings, grand openings), to promote fellowship within the Chamber membership.

**INTERESTED INDIVIDUALS:**

Individuals interested in becoming an Ambassador must have the approval of their business/organization.

**The interested individual will:**

- Complete Information Form from Chamber
- Have Information Form signed by an authorized person in their business/organization for approval

**COMMITTEE MEMBERSHIP REQUIREMENTS:**

1) An Ambassador must be an approved representative of a member of the Chamber of Commerce of Sandusky County in good standing.

2) An Ambassador must wear the official Ambassador apparel to Chamber functions. Formal/casual attire will be determined by the Ambassador committee.

A. Formal blazer (purchased by individual or business/organization): B.A.H., groundbreakings, ribbon cuttings, grand openings, etc.

B. Casual shirt (first shirt provided by the Chamber, replacements purchased by Ambassador for \$25.00): parades, fair events, etc.

3) An Ambassador may promote his/her individual business during Ambassador functions, only limited to his/her introduction with the Ambassador's business name and business card. No other business promotion is allowed.

4) An Ambassador must attend a minimum of 50% of regularly scheduled meetings annually.

5) An Ambassador must participate in a minimum of 50% of the Ambassador functions annually. **Meetings are held on the Fourth Tuesday of every month, 8:00 a.m. at Davinci's Coffee House.**

6) If the Ambassador is unable to fulfill the membership requirements, the Ambassador should provide a letter of resignation to the CEO/President of the Chamber. The resignation letter will be presented to the Ambassador Committee to address appropriately.

7) An Ambassador can be asked to remove themselves from the committee if the Ambassador does not meet the membership requirements. (The dismissal is discussed through the Ambassador Committee agenda to make final dismissal decision.)

8) Upon leaving the Ambassador Committee, any and all Chamber property must be returned as directed by the CEO/President.

9) The Ambassador Committee will form a Nominating Committee to nominate a Chair and Vice Chair each year. The Vice Chair will move into the Chair position and a new Vice Chair will be nominated, with the understanding that the following year they will move into the Chair position.

**\*\*SPECIAL RULE\*\***

*There shall be a limitation on membership numbers in the Ambassador group (50). There shall be no more than two official Ambassadors from any member company. If a company wishes to have more than two persons purchase jackets and rotate their representative, this would be acceptable. However, only the two official representatives would be listed as the Ambassador from that business on the roster.*

**8/00**

**9/00 Amended**

**2/03 Reviewed**

**CHAMBER OF COMMERCE OF SANDUSKY COUNTY**  
**AMBASSADOR PROFILE**

*The Ambassador's of the Chamber of Commerce of Sandusky County ask any member of the Chamber to join this committee. We are asking that each new member complete this member profile to help meet the following 2 objectives:*

- 1. Gain knowledge on what expertise members bring to the Ambassador Committee.*
- 2. Support from the employer, many Ambassador activities occur during the workday, such as Ribbon Cuttings, Grand Openings and Ground Breakings.*

**Note: Each Ambassador is required to purchase the Ambassador Red Jacket, one golf shirt will be provided.**

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I am interested in serving the business community of Sandusky County by becoming a Chamber of Commerce of Sandusky County Ambassador. I have the support of an active member of the Chamber and will represent that business on the Ambassador Committee.

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

After Hours Phone Number: \_\_\_\_\_ Work Phone: \_\_\_\_\_

FAX: \_\_\_\_\_ Email \_\_\_\_\_

Chamber Business Member: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Business Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

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**I support this individual as a representative of our business in becoming a member of the chamber of Commerce of Sandusky County's Ambassador Committee. I understand that some functions may occur during business hours. I understand Ambassador's are expected to attend a minimum of 50% of the meetings and 50% of the events each year. I will support this individual's involvement in these activities to the best of my ability.**

Authorized Signature \_\_\_\_\_ Date: \_\_\_\_\_